

# Chief Officer Appointments Panel

Friday 13 June 2014

## PRESENT:

Councillor Peter Smith, in the Chair.

Councillor Lowry, Vice Chair.

Councillors Mrs Aspinall, Mrs Beer, Bowyer, Mrs Pengelly and Vincent.

Also in attendance: Carole Burgoyne (Strategic Director for People), Linda Torney (Assistant Head of Legal Services) and Bernadette Smith (Senior Human Resources Adviser).

The meeting started at 2.30 pm and finished at 3.35 pm.

*Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.*

## 1. **DECLARATIONS OF INTEREST**

There were no declarations of interest made by councillors in accordance with the code of conduct in relation to items under consideration at this meeting.

## 2. **CHAIR'S URGENT BUSINESS**

An item of Chair's urgent business was raised during the private part of this meeting. (Please refer to minute 7).

## 3. **MINUTES**

Agreed the minutes of the meeting held on 13 June 2014.

## 4. **EXEMPT BUSINESS**

Agreed that under Section 100(A)(4) of the Local Government Act, 1972, the press and public are excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

## 5. **SENIOR MANAGEMENT RESTRUCTURE**

Carole Burgoyne, Strategic Director for People, provided a verbal update for Members. A written report would be provided at an Appointments Panel to be held in early July 2014.

6. **ASSISTANT DIRECTOR FOR HUMAN RESOURCES, OCCUPATIONAL DEVELOPMENT AND ICT**

Members of the Appointments Panel met and interviewed Mr Chris Squire who was currently seconded to the role of Assistant Director of HR, OD and ICT on a part time basis from the NEW Devon Clinical Commissioning Group.

Members reviewed his experience and professional qualifications and agreed unanimously that, subject to Cabinet Approval, the secondment should continue until September 2014 when a further update would be provided.

7. **CHAIR'S URGENT BUSINESS**

Members were provided with an update on an internal staffing issue involving a recent recruitment exercise. Concerns had been raised with Members and these had been investigated by the Assistant Director HR, OD and ICT. He advised the Panel that there was no substance in the concerns raised.

It was agreed that the appointment process should continue in line with existing people management processes.